

# Annual Report

## 2019-2020



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For presentation and adoption at the 97th Annual General Meeting to be held on 25th November 2020. The financial report was authorised for issue by the Directors on the 23rd September 2020. The company has the power to amend and reissue the financial report.

Australian Post-Tel Institute Qld Ltd  
Associated Companies wholly owned by API Queensland Ltd.  
ABN 57 064 558 210  
API Travel Pty Ltd - Second Floor, 160 Wharf Street, Brisbane.  
ABN 15 009 969 340  
API Promotions Pty Ltd - Second Floor, 160 Wharf Street, Brisbane.  
ABN 11 010 096 821

# Chairman's Review

## The year in review

API Queensland Limited has returned a before tax profit of \$284,331 for the year, a pleasing result and driven through the teams' dedication to maintain sound cost control measures and delivering on member and client needs. The results are below those forecast at our half year review, as a direct result of business interruptions from the Coronavirus Pandemic and associated Government directives restricting operations for our childcare centres, travel agency, holiday homes and to a lesser degree, some member focussed services. These impacts were lessened somewhat with the Federal and State Government Supports accessed to support wages for all business units and revenues for our childcare business.

The childcare business - operational changes were implemented to align the centres to the expectation of families and the broader market and to ensure sustainable approaches to staffing, room configurations and operations were adopted during COVID.

Our travel team remain dedicated to supporting our clients with personalised holiday arrangements during COVID. The team offer incredible packages developed for those who chose to travel with us. Members also receive savings on all bookings made through the API Travel Team.

Members continue to use the holiday homes, some with long held family traditions of returning year on year to the same property. The apartments offer members value for money accommodation in much sought after beachside locations at Burleigh Heads, Caloundra, Hervey Bay and Cairns. If you haven't done so already, I encourage you to book your stay and maximise your membership savings by holidaying with us in one of these amazing locations.

On behalf of the board, I express our sincere thanks to you, our members for your continued support and patronage of our program and services. We are committed to



ensuring the API Qld value proposition meets your expectations. Thanks also go to our CEO, Management and Operational teams, they have worked tirelessly during the year to ensure API Qld remains in a strong financial position so we can continue supporting our members into the future. I would also like to extend my thanks and

appreciation to my fellow Board Members who give freely and tirelessly during the year for their ongoing support and assistance.

Dale Ham  
Chairman  
API Qld Ltd



# Chief Executive Officer's Report

The 2019/2020 financial year started with much promise, mid-year reporting was indicating an above budget result and many of the changes from the previous year had been bedded down and operations were stabilising. Then we turned the calendar to 2020, the most interrupted year in recent modern history, with the Coronavirus Pandemic impacting not only the health of our country's population, but our way of life and the business world as we know it. Despite the challenges, it pleases me to report a profit for 2019/2020 financial year. API Qld remains in a strong position to continue to serve our clients, customers, and members into the future.



Significant effort to ensure API remain COVID-Safe has been demonstrated by the entire team. Our Spring Hill team worked from home from March to July and our holiday homes were closed between March and June. The childcare teams were identified as crucial frontline workers and remained at work, continuing to provide the highest levels of care and support for the children and families at Little & Big Cribb. I am particularly proud of the entire API team, through extremely tough times they have worked together, supported each other, and showed a resilience of character second to none. COVID has impacted our businesses heavily and Government supports have assisted our endeavours to continue to operate through the pandemic.

## API Travel

What started as the best sales year in five years (July-December), ended up significantly impacted by fires on the east coast, the failure of international operators and then in January by Coronavirus. The travel sector was one of the first impacted during the Pandemic and will undoubtedly be the last to fully recover. The team have worked relentlessly for our clients, to reschedule, reorganise, refund and replan their trips. When border restrictions lift, we will be back at full

capacity and able to respond. Prior to the pandemic the team explored far reaches of the world including Canada, Alaska, China and New Zealand; some for leisure, others for education, but always with an eye on gaining knowledge so we can deliver the best travel outcomes for our members and clients alike. Our amazing travel team were rewarded for their dedication and incredible customer service, by again being awarded the ETG Queensland Independent Agent of the Year.

## API Childcare

Operational adjustments at the centres continued through the year resulting in the business being very well placed to buffer the Federal Government's COVID funding changes during the first three months of the Pandemic. Our staff are the ultimate success of our business and I am passionate about supporting and working with them to ensure positive outcomes. They were and continue to be my primary focus for this stream of our business; if they are happy, healthy, and engaged, so too will the children in our care and their parents. During a very stressful period, the childcare team continued to turn up at work, continued to provide the highest levels of care and demonstrated a professionalism

above and beyond expectation. By collaborating, being flexible and placing trust in their hands, the centres have emerged stronger than ever. Big Cribb this year have had their Kindergarten Program recognised as Government Approved and it was wonderful to see the full implementation of excursions from the centre so the children could experience their surroundings beyond the building and playground and become learners in their community classrooms. Little Cribb has embraced their large playground, transforming it into a beautiful wonderworld of plants and all things natural.

## Properties

The major news for our holiday homes in 2019/2020 was the Richards Court redevelopment announcement and partnership with Devine Burleigh Heads. At its completion (anticipated for mid-year 2023), this opportunity will enable API Qld to expand the property portfolio beyond the four current locations, diversifying the holiday



options for our members and growing our property investments. Partial renovations have been completed in Cairns and furnishings have been upgraded at both our Caloundra and Hervey Bay sites, making all the units a little more comfortable, whilst remaining at significantly below market rates for our members.

The units all hold COVID Clean Certification from Queensland Tourism Industry Council and all staff working at properties have undergone COVID-Safe infection control training and follow strict cleaning and sanitising protocols to ensure the properties remain safe for our members to stay at.

## Branches

The branches continued to provide support to members by way of workplace raffles, socials nights, bus tours, movie nights and general get-togethers. COVID has impacted the events greatly and may reframe the way our members are supported into the future. I would like to thank the dedicated committees who work tirelessly to keep the API Branches active.

## Special Events

EKKA was again a huge hit with members and record ticket numbers were sold, allowing API Qld members to enjoy the most affordable tickets

in the market. Also enjoyed through the year was Cirque Du Soleil KURIOS, which really was curiouser and curiouser. When shows and events start back up, we will secure tickets for our members to again enjoy discounted offers and social activities.

Peta Pitcher  
Chief Executive Officer  
API Qld Ltd



# Director's Report

## DIRECTOR'S REPORT

The Board of the Australian Post-Tel Institute Queensland Limited submits its report on the consolidated entity and the entities it controlled at the end of and during the financial year ended 30 June 2020.

### API QLD LTD BOARD

The Board is the governing body of API Qld Ltd



#### DALE K HAM

BBUS (PROF. ACCTY) GRAD CERT MGMT, CPA, JP (C.DEC)

Dale was elected as Chairman to the Board of Directors of the Australian Post-Tel Institute (API) Qld on the 7th November 2018, after serving as Vice President. Dale is currently a solutions specialist with the Australian Taxation Office.

Prior to this, Dale operated across Network Logistics and Network Planning for Mail Network and Postal Safety Queensland – Australia Post for 26 plus years. He was also the Management Accountant and Project Specialist for National IT Queensland for Australia Post. Dale holds formal qualifications as a CPA in Professional Accounting and Project Management.

Dale was elected to the Board of API Qld in January 1995 and has served as both a Director and Vice President of API Qld, API Promotions and API Travel for the majority of this time.

Dale has served over the past 25 years on a number of company and non-profit boards and as such has been personally acknowledged with the following:

- Life Member – API Qld 2010
- Life Member – Trinity College Board & P&C 2016
- Life Member – Ormeau State School Council & P&C 2011
- Life Member – 96five / Family Radio 2015

Dale's other achievements include being a Chief Gold Level Communications Official in Race Control with Australian Motorsport at the Bathurst 12 Hour, Bathurst Motor Festival, Townsville 500, Ipswich 400, Bathurst 1000, Gold Coast 600, Sydney 500, and at the Newcastle 500. He also holds Event Management and Event Administration, along with special Event Assessor, Mentor, Steward and Alcohol Testing qualifications.



#### CLAIRE JOHNSTON

BBUS (INTERNATBUS), MBA, GAICD

Claire is the Vice President of API and is currently the Telstra Contact Centres Executive responsible for the Australian Call centres. Claire has had many roles over her 20+ year career at Telstra, across front line operations, business and customer service improvement and leading major organisational change and cost reduction programs. Claire has completed university studies in International Business and an MBA specialising in strategy, entrepreneurship and project management. Claire has also been awarded the qualification of GAICD by the Australia Institute of Company Directors and also been involved in volunteering for various charities and sporting clubs over many years.



#### BARBARA IRVINE

BA (ACCOUNTING), CPA

Barbara's 40 year career with Telstra (and its predecessor PMG) was predominately in the finance area including management reporting, audit liaison, indirect taxation, financial analyst and accounts payable. Barbara's qualifications include a Bachelor of Arts in Accounting and she is a Certified Practising Accountant (retired). A member of API for over 35 years Barbara was appointed Chief Financial Officer of API Qld Inc in February 2000 and is a director of API Promotions Pty Ltd and API Travel Pty Ltd. Since her retirement in July 2013 Barbara has continued her role as treasurer for the Northside Singers Inc., the Trinity Grove Wilston Uniting Church, being a member of the Standing and Resourcing Committees of the Moreton Rivers Presbytery and enjoys travelling, singing, walking holidays and rowing.



#### DENIS DADDS

JP (C.DEC), B. COMM

Denis was elected as President of API Promotions on the 7 November 2019 and has been the President of API Travel since 7th November 2018. Denis has considerable experience in management responsibilities in large telecommunications and recruitment organisations. He served as six years as a Director of the RCSA, where he held the position of Finance Director for a number of years, as well as holding Board responsibilities for Risk Management. In addition, he was an active member of the RCSA Council (Qld/NT) including a considerable term as Chair. Denis holds a Bachelor of Commerce Degree, majoring in Finance and Accounting, and Human Resource Management. He has completed training as Lead Auditor for both Quality (ISO9001) and Health and Safety (AS/NZS:4801) Management Systems. In addition to his experience in human resource management, over the past 23 years Denis has predominantly focused on risk management with particular emphasis on health and safety and worker's compensation management. As Chair of the Safety and Risk Committee of the RCSA Denis represented the interests of members in discussions with safety and worker's compensation regulatory authorities in a number of states. Denis currently provides Consultancy in Work Health and Safety and Workers Compensation to small business operators.



#### CHRISTINE KELLY

BComm, GRAD CERT MGT, MAICD

Christine has extensive experience in senior financial roles in the telecommunications and retail sectors and immediately prior to her retirement in 2011, she was the Chief Financial Officer and Joint Company Secretary for Vita Group Limited. She has also served as a director and chair of the St Rita's College Board. She holds a Bachelor of Commerce (UQ) and a Graduate Certificate of Management (SCU) and is a member of the Australian Institute of Company Directors. Christine has served on the API Queensland Board since 1997, including two years as Chief Financial Officer and seven years as President. She has represented Queensland on the National Board of API as National Vice-President and National President. Christine now serves on the Boards of API Qld Ltd, API Promotions Pty Ltd and API Travel Pty Ltd. Christine is a director of API LTD (NSW, Victoria, Tasmania and South Australia) where she is also a member of the Governance and the Property subcommittees.

# Director's Report

continued



## GAVIN DEEPROSE

GRAD DIP LAW (QUT), LLB (UQ).

Gavin was appointed to the Board of Directors of the Australian Post-Tel institute on the 2nd December 2019 bringing over a decade of experience advising on major programs, risk management, policy and strategy to the board. He currently works for consulting firm GWI advising clients across a broad range of industry sectors including banking and finance, retail, higher education, gaming and telecommunications.

Prior to his career in consulting, Gavin served as a key advisor to a former Lord Mayor of Brisbane and Queensland ICT Minister. He also worked in the Office of General Counsel at the former Crime and Misconduct Commission.

Gavin holds a Bachelor of Laws from the University of Queensland, with a Graduate Diploma in Legal Practice from Queensland University of Technology and has been admitted to practice as a solicitor in the Supreme Court of Queensland. He is a member of the Golden Key Honours Society and is a qualified Agile/Prince2 Practitioner, and OGC Gateway Team Review Member.



## EDWARD (SEAN) INGRAM

DIP T (PRIMARY), BA (ACCTG), GRAD DIP(ACCTG), FCPA, MAICD, JP

Sean holds a Diploma in Teaching, a Degree in Accounting, and a Graduate Diploma in Accountancy and was admitted as a Fellow of the CPA Australia in 2000. He is also a Member of the Australian Institute of Company Directors and a Justice of the Peace (South Australia).

Sean has been a member of API for over 40 years and was the Vice Chairman of the former association API (SA&NT) and its subsidiaries. Sean is also a Director of API Ltd since 2009 and is the current chair of the Finance & Audit Risk sub-Committee on that Board.

Sean worked for Australia Post for over 30 years and was Manager, Taxation for Australia Post SA, NT & WA Divisions until his departure in 2011. He is currently working for Nut Producers Australia Pty Ltd where he holds the position of Management Accountant.



## PAUL TAYLOR

Paul resigned from the API Qld Ltd. board on the 7th November 2019, after being elected as Vice President in 2018. Paul was elected to the board in 2017 and also held the position of API Promotions President from November 2018, till his resignation.

## RESULTS

The net profit before Income Tax of the consolidated entity for the financial year was \$ 284,331 (2019 Profit: \$225,038).

## DIVIDENDS

The Australian Post-Tel Institute Queensland Ltd is a Company Limited by Guarantee and is prohibited by the Corporations Act 2001 from making distributions to members.

## REVIEW OF OPERATIONS

A review of operations during the year and the results of those operations are contained in the report prepared by the Chairman, contained in this Annual report.

## STATE OF AFFAIRS

There were no significant operational changes made during the 2019 - 2020 financial year.

## MEETING ATTENDANCES

During the financial year, 11 meetings of Directors were held. Attendances by each Director during the year were as follows:

Director	Board Meetings	
	Attended	Eligible
Dale Ham	9	11
Denis Dadds	10	11
Edward Ingram	11	11
Barbara Irvine	10	11
Christine Kelly	11	11
*Paul Taylor	2	4
Claire Johnston	10	11
**Gavin Deeprise	6	7

\* Paul Taylor resigned on 7th November 2019.

\*\* Gavin Deeprise appointed on 2nd December 2019.

# Director's Report

continued

## EVENT SUBSEQUENT TO BALANCE DATE

No events to report.

## DIRECTORS' INDEMNIFICATION

During the year the association paid a combined premium for Management Liability Insurance which includes cover to insure directors, officers, and employees of the company in respect of costs and expenses which may be incurred by a director, officer or employee in relation to any wrongful acts that may be committed in their capacity as a director, officer or employee of the company.

## GOVERNANCE LITIGATION

There were no governance litigation matters during the period.

## REMUNERATION

Directors of the Australian Post-Tel Institute (Queensland) Ltd are not entitled to receive remuneration for their service on the Australian Post-Tel Institute (Queensland) Ltd board, only direct costs incurred may be reimbursed.

## REMUNERATION POLICY

The remuneration policy has been designed to align key management personnel objectives with business objectives by providing a fixed remuneration component and offering specific incentives based on key performance criteria affecting the consolidated group's financial results. The Board believes the remuneration policy to be appropriate to attract and retain key management personnel to effectively manage the consolidated group, as well as goal congruence between directors, executives and members.

## RISK

The directors maintain a risk policy to identify and mitigate current or potential risks to the company.

## LIKELY DEVELOPMENTS AND FUTURE RESULTS

There are no significant developments to report.

## AUDITOR'S INDEPENDANCE

A copy of the declaration received by the board from the lead auditor of the audit is contained in this report.

Signed in accordance with a resolution of the directors:



Dale Ham  
CHAIRPERSON

# Acknowledgements

## WARREN DEPPER AWARD

The 2018-19 Warren Depper Award was won by the API Brisbane City Branch. The award recognises the considerable effort of Branch and Committee in organising activities and benefits to API members locally.

### The criteria for the Warren Depper Award:

- Registration of Leisure Life Activities
- Branch meetings being held regularly and accounts properly processed and submitted to Brisbane for payment and audit.
- Contributions to API, planning, teamwork and contribution at Branch, inter-Branch and Head Office level.
- Initiative / Enterprise
- Attendance at functions and activities

## API BRANCHES

API Qld Ltd would like to acknowledge the efforts over the past year and report on the success of the well organised and supported branch events and activities including:  
Riverfire, bus trips (including trips to Cape Byron Lighthouse, Mt Coo-tha, Toowoomba Carnival of Flowers, The Workshop Rail Museum, The Queensland Performing Arts Centre, The Museum of Nursing History, Miegunyah House), raffles, social nights, St Patrick's Day event, AGM's and Branch Christmas Parties.

## API QLD EVENTS

### State Presidents Golf Day

Due to the impacts of Covid-19, the annual API State President's Golf Day was cancelled.

# Honorary Life Members

F.Robinson (decd)	1975 S.P.R. St. Johns Biggs (decd)	1988 G.C. Webster
F.Walker (decd)	1975 M.W. Dearlove (decd)	1988 H.J. Whitmore (decd)
1936 G.H. Gibson (decd)	1975 R.K. Funch (decd)	1989 R.Bews
1937 F.E. Tate (decd)	1975 P.R. McGuire (decd)	1989 G.F. Scrivener
1943 J.M. Kelso (decd)	1975 K.F. O'Shaughnessy (decd)	1990 E. Hyland
1944 R.L. Edwards (decd)	1975 A.V. Scaroni (decd)	1991 J. Hunter
1947 E.M. Richards (decd)	1976 L.G. Camp (decd)	1992 D.I. MacKenzie
1948 C.J. Teitzel (decd)	1976 A.C.A. Hansen (decd)	1992 R.C. McCosker
1952 V. Kettle (decd)	1976 G. Hawes (decd)	1992 D.N. Harvey
1955 J.H. Mallyon (decd)	1976 E.A. McMillan (decd)	1992 R.J. Clapham (decd)
1955 W.E. Dawes (decd)	1976 R.K. Mellon (decd)	1993 R.W. Aarons
1956 C.G. Brassington (decd)	1976 R.A. Wightman	1993 G.T. Kruger
1957 G.E.K. Dixon (decd)	1976 D.G. Worthington	1993 P. Dinwoodie
1958 C.S. Walsh (decd)	1978 P. Churchyard (decd)	1995 L. Ison
1961 W.H.F. Durnford (decd)	1978 S.P. Mancktelow (decd)	1996 W. Fogarty
1961 J.J. West (decd)	1978 N.F. McCrystal (decd)	1998 J. McMonagle
1963 C.H. Fuelling (decd)	1978 R. Pacholke (decd)	1999 J. Cross (decd)
1963 A.J.C. Phillips (decd)	1978 G.J. Poulter (decd)	1999 R. Green
1965 J.A. Maranta (decd)	1979 D.J. Fossey	1999 H. Brodie
1966 A.J.C. Harris (decd)	1979 C.D. Gilbert (decd)	2000 R. Kable
1967 B.A. Murphy (decd)	1979 H.J. Mourney (decd)	2003 J. Lucas
1968 E.M. Wood (decd)	1979 D.N.P. Short (decd)	2005 C. Shambrook (decd)
1969 H.F. Flaskas (decd)	1981 R.A. Baxter (decd)	2010 D.K. Ham
1971 C.E. Rudolph (decd)	1981 J.H. McKain (decd)	2010 M.P. Landy
1971 C.R. Brown (decd)	1983 R.K. Warnock (decd)	2011 P.J. Finch
1971 F. Davison (decd)	1983 R.F. Finch	2011 D.J. Copson
1971 J.M. Devon (decd)	1984 W.D. Depper	2015 S.R. Foster
1974 B.C. Oehlman (decd)	1985 M.E. Nelson (Cox) (decd)	2019 Mavis James
1975 W.J. Bevan (decd)	1986 W.L. Sleaford	

## CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME FOR YEAR ENDED 30 JUNE 2020

	Note	2019/20 Economic Entity \$	2018/19 Economic Entity \$
Revenue from continuing operations	4	5,017,519	5,360,107
Expenses			
Membership Service	5	893,163	1,171,821
Administration and Marketing	5	3,798,179	3,855,344
Branches	5	41,846	107,905
		<u>4,733,188</u>	<u>5,135,070</u>
Surplus / (Deficit) from continuing operations before income tax		284,331	225,038
Income Tax Expense/(Credit)	6	138,715	105,635
Net Surplus/(Deficit)		<u>145,616</u>	<u>119,402</u>
Other Comprehensive Income for the year:		-	-
Total Comprehensive Income attributable to members of the entity		<u><u>145,616</u></u>	<u><u>119,402</u></u>

The above Consolidated Statement of Comprehensive Income is to be read in conjunction with the accompanying notes.

## CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2020

	Note	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash assets	7	1,448,885	1,204,379
Receivables	8	299,128	175,679
Inventory	9	17,242	65,723
Other Assets	10	27,721	3,055
Right-of-use assets	10	356,377	-
Tax assets	11	-	27,871
<b>TOTAL CURRENT ASSETS</b>		<b>2,149,353</b>	<b>1,476,706</b>
<b>NON-CURRENT ASSETS</b>			
Right-of-use assets	10	2,005,504	-
Other Financial Assets	12	6,260	7,680
Property, plant and equipment	13	16,374,852	16,386,081
<b>TOTAL NON-CURRENT ASSETS</b>		<b>18,386,616</b>	<b>16,393,761</b>
<b>TOTAL ASSETS</b>		<b>20,535,969</b>	<b>17,870,467</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Payables	14	483,814	310,907
Other Liabilities	15	191,698	177,917
Lease Liabilities	15	356,377	-
Provisions	16	234,247	208,540
Income Tax Liabilities	17	51,502	103,195
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,317,638</b>	<b>800,559</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease Liabilities	15	2,005,504	-
Provisions	16	21,493	22,770
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>2,026,997</b>	<b>22,770</b>
<b>TOTAL LIABILITIES</b>		<b>3,344,635</b>	<b>823,329</b>
<b>NET ASSET</b>		<b>17,191,334</b>	<b>17,047,138</b>
<b>EQUITY</b>			
Retained profits	18	17,191,334	17,047,138
<b>TOTAL EQUITY</b>		<b>17,191,334</b>	<b>17,047,138</b>

The above Consolidated Statement of Comprehensive Income is to be read in conjunction with the accompanying notes.

## CONSOLIDATED STATEMENT OF CHANGES IN EQUITY AS AT 30 JUNE 2020

	Note	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>Total Equity at the beginning of the financial year</b>		17,047,138	16,927,735
Profit (loss) for the year	18	145,616	119,403
Asset Revaluation Reserve - Branch	18	(1,420)	
<b>Total Equity at the end of the year</b>		<b>17,191,334</b>	<b>17,047,138</b>

The above Consolidated Statement of Comprehensive Income is to be read in conjunction with the accompanying notes.

## CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2020

	Note	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Interest Received		13,815	19,001
Receipts from customers		5,326,822	5,340,165
Interest paid		-	-
Payments to suppliers and employees		(5,063,861)	(5,246,207)
<b>NET CASH PROVIDED BY/ (USED IN) OPERATING CTIVITIES</b>	<b>23(b)</b>	<b>276,776</b>	<b>112,959</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payment for property, plant and equipment		(32,270)	(107,736)
Proceeds from sale of property, plant and equipment		-	-
<b>NET CASH PROVIDED BY/ (USED IN) INVESTING ACTIVITIES</b>		<b>(32,270)</b>	<b>(107,736)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Proceeds from borrowings		(330,754)	-
Repayment of borrowings		330,754	-
<b>NET CASH PROVIDED BY/ (USED IN) FINANCING ACTIVITIES</b>		<b>-</b>	<b>-</b>
Net increase/(decrease) in cash held		244,506	5,223
Cash at the beginning of the financial year		1,204,379	1,199,156
<b>Cash at the end of the financial year</b>	<b>23(a)</b>	<b>1,448,885</b>	<b>1,204,379</b>

The above Consolidated Statement of Comprehensive Income is to be read in conjunction with the accompanying notes.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report includes the consolidated financial statements and notes of API QLD Ltd and controlled entities ("Economic Entity"). API QLD Ltd is a Company Limited by Guarantee, incorporated and domiciled in Australia.

#### a) Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets & financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 30th of September 2019 by the Directors of the Company.

#### b) Change in Accounting Policy

##### AASB101 Presentation of Financial Statements

The revised version of AASB101 requires all income and expenses to be presented in either one statement, the statement of comprehensive income, or two statements, a separate income statement and a statement of comprehensive income. The company has adopted this standard and the company has elected to report in one statement, and the company's financial statements now contain a statement of comprehensive income.

#### c) Principles of consolidation

A controlled entity is any entity over which API QLD Ltd has the power to govern the financial and operating policies to obtain benefits from its activities. In assessing the power to govern, the existence and effect of holdings of actual and potential voting rights are considered.

A list of controlled entities is contained in Note 22 to the financial statements.

As at reporting dates, the assets and liabilities of all controlled entities of API QLD Ltd have been incorporated in the consolidated financial statements as well as their results for the year then added. Controlled entities are fully consolidated from the date on which control is transferred to the Group. They are de-consolidated from the date that control ceases.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Intercompany transactions, balances and unrealised gains on transactions between Group companies are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of the impairment of the asset transferred. Accounting policies of subsidiaries have been changed where necessary to ensure consistency with the policies adopted by the Group.

#### d) Income tax

The consolidated entity adopts the liability method of tax effect accounting whereby the income tax expense shown in the statement of financial performance is based on the operating surplus or deficit before tax adjusted for any permanent differences. Income tax is not payable on member income earned by API QLD Ltd.

Current Income tax expense charged to the profit or loss is the tax payable on taxable income. Current tax liabilities (assets) are therefore measured at the amounts expected to be paid to (recovered from) the relevant taxation authority.

Deferred income tax expenses reflect movements in deferred tax asset and deferred tax liability balances during the year as well as unused tax losses.

Current and deferred income tax expense (income) is charged or credited outside profit or loss when the tax relates to items that are recognised outside profit or loss.

Deferred tax assets and liabilities are calculated at the tax rates that are expected to apply to the period when the asset is realised or the liability is settled, and their measurement also reflects the way management expects to recover or settle the carrying amount of the related asset or liability. With respect to non-depreciable items of property, plant and equipment measured at fair value and items of investment property measured at fair value, the related deferred tax liability or deferred tax asset is measured on the basis that the carrying amount of the asset will be recovered entirely through a sale. When an investment property that is depreciable and is held by the Group in a business model whose objective is to consume substantially all the economic benefits embodied in the property through use over time (rather than through sale), the related deferred tax liability or deferred tax asset is measured on the basis that the carrying amount of such property will be recovered entirely through use.

Deferred tax assets relating to temporary differences and unused tax losses are recognised only to the extent that it is probable that future taxable profit will be available against which the benefits of the deferred tax asset can be utilised.

#### e) Leases

Under IFRS 16, lessees will no longer distinguish between finance lease contracts (on balance sheet) and operating lease contracts (off balance sheet), but they are required to recognise a right-of-use asset and a corresponding lease liability for almost all lease contracts. This is based on the principle that, in economic terms, a lease contract is the acquisition of a right to use an underlying asset with the purchase price paid in instalments.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The effect of this approach is a substantial increase in the amount of recognised financial liabilities and assets for entities that have entered into significant lease contracts that are currently classified as operating leases. The lease liability is initially recognised at the commencement day and measured at an amount equal to the present value of the lease payments during the lease term that are not yet paid; the right-of-use asset is initially recognised at the commencement day and measured at cost, consisting of the amount of the initial measurement of the lease liability, plus any lease payments made to the lessor at or before the commencement date less any lease incentives received, the initial estimate of restoration costs and any initial direct costs incurred by the lessee. The provision for the restoration costs is recognised as a separate liability.

#### f) Acquisitions of assets

The purchase method of accounting is used to account for all acquisitions of assets (including business combinations) regardless of whether equity instruments or other assets are acquired. Cost is measured as the fair value of the assets given, shares issued, or liabilities incurred or assumed at the date of exchange plus costs directly attributable to the acquisition.

Identifiable assets acquired, and liabilities and contingent liabilities assumed in a business combination are measured initially at their fair values at the acquisition date, irrespective of the extent of any minority interest. The excess of the cost of acquisition over the fair value of the Group's share of the identifiable net assets acquired is recorded as goodwill. If the cost of acquisition is less than the fair value of the net assets of the subsidiary acquired, the difference is recognised directly in the income statement, but only after a reassessment of the identification and measurement of the net assets acquired.

#### g) Cash and cash equivalents

Cash and cash equivalents include, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the statement of financial position.

#### h) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

#### i) Inventories

Inventories are measured at the lower of cost and current replacement cost. Inventories acquired at no cost or for nominal consideration are measured at the current replacement cost as at the date of acquisition.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### j) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

##### Freehold Property

Freehold land and buildings are shown at their fair value based on periodic, but at least triennial, valuations by external independent bodies, less subsequent depreciation for buildings.

In periods when the freehold land and buildings are not subject to an independent valuation, the directors conduct director's valuations to ensure the carrying amount for the land and buildings is not materially different to the fair value.

Increases in the carrying amount arising on revaluation of land and buildings are recognised in other comprehensive income and accumulated in the revaluation surplus in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading of revaluation surplus. All other decreases are recognized in profit or loss.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount restated to the re-valued amount of the asset.

Freehold land and buildings that have been contributed at no cost or for nominal cost are valued and recognised at the fair value of the asset at the date it is acquired.

##### Plant and Equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a re-valued asset. A formal assessment of recoverable amount is made when impairment indicators are present.

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate only when it is probable that future economic benefits associated with the item will to the company and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss in the financial period in which they are incurred.

Plant and equipment that have been contributed at no cost or for nominal cost are recognised at the fair value of the asset at the date it is acquired.

##### Intangibles

Software is recorded at cost. It has a finite life and is carried at cost less accumulated amortisation and any impairment losses. Software has an estimate useful life of between one and three years. It is assessed annually for impairment.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### j) Property, Plant and Equipment (Continued)

##### Depreciation

The depreciable amount of all fixed assets, including buildings and capitalised lease assets but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the entity commencing from the time the asset is available for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	N/A
Plant & equipment	10 - 33%
Leased plant and equipment	N/A

The assets residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When re-valued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

##### Mortgages on Title

Mortgages are registered on properties – 160 Wharf Street, Brisbane QLD 4000 & 264 The Esplanade, Miami QLD 4220 due to the bank overdraft accounts and property development agreement.

#### k) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

#### l) Employee Provisions

Provision is made for the company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee provisions payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows attributable to employee provisions.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### m) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as opening cash flows included in receipts from customers or payments to suppliers.

### NOTE 2: FINANCIAL RISK MANAGEMENT

The Board of Directors is responsible for monitoring and managing the company's compliance with its risk management strategy. The Board of Directors overall risk management strategy is to assist the company in meeting its financial targets while minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by Board of Directors on a regular basis. These include credit risk policies and future cash flow requirements.

#### *Special Financial Risk Exposures and Management*

The main risks the company is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk and other price risk.

There have been no substantive changes in the types of risks the company is exposed to, how these risks arise, or the board's objectives, policies and processes for managing or measuring the risks from the previous period.

#### a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the company. The company has no significant concentration of credit risk. The company has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history.

#### *Credit Risk Exposures*

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Accounts receivable and other debtors that are neither past due nor impaired are considered to be of high credit quality. The company has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 2: FINANCIAL RISK MANAGEMENT (continued)

#### b) Liquidity risk

Liquidity risk arises from the possibility that the company might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. Prudent liquidity risk management implies maintaining sufficient cash. The company continually monitors the cash position.

#### c) Cash flow and fair value interest rate risk

(i) Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed.

(ii) Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

As the company has significant interest-bearing assets, the company's income and operating cash flows are dependent on changes in market interest rates.

### NOTE 3: CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

The company's evaluation estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the company.

#### a) Doubtful debts

The Group has debtor balances made up of a small number of debtors varying in size. Historically, some of these debtors have been unable to pay their debts when they have become due. In order to avoid overstating assets, the group makes an assessment of debtor balances and expense in the current year any balance which is not likely to be collected in the future. The Group uses judgment on the actual situation with each debtor to assess the accounts that will most likely not be collected.

#### b) COVID-19

Within Australia and globally, unprecedented measures have been introduced to control the spread of the COVID-19 outbreak, including travel and trade restrictions, restrictions on public gatherings and temporary business closures. These significant measures have had a sudden and substantial negative impact on economic activity, with certain industry sectors experiencing unforeseen financial difficulties.

The expected duration and magnitude of the COVID-19 global pandemic and its potential implications on the economy remains unclear. Should these circumstances become severe or prolonged, it is expected to have a material adverse impact on the global and Australian economies, which in turn may have a material adverse impact on the entity's financial performance and position and may put doubt on the entities ability to continue as a going concern.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>NOTE 4: REVENUE</b>		
<b>Operating Activities</b>		
Subscriptions	280,420	291,264
Branches	33,683	76,335
Holiday Homes Income	397,500	495,345
Interest	13,815	19,001
Commission	222,467	308,891
Sales	890,150	1,167,360
Childcare	2,330,839	2,725,155
Commercial Rent	234,821	185,912
Other	613,824	90,844
	<b>5,017,519</b>	<b>5,360,107</b>

Revenue recognition depends on the nature of the services provided. If the fee permits only membership, and all other services or products are paid for separately, or if there is a separate annual subscription, the fee is recognised as revenue when no significant uncertainty as to its collectability exists. If the fee entitles the member to services or publications to be provided during the membership period, or to purchase goods or services at prices lower than those charged to non-members, it is recognised on a basis that reflects the timing, nature and value of the benefits provided.

Interest revenue is recognised as it accrues using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of the goods and services tax.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>NOTE 5: PROFIT/(LOSS) FOR THE YEAR</b>		
<b>Expenses</b>		
Cost of Sales	893,163	1,171,821
Operating Leases Premises	318,188	328,776
Depreciation Expense	38,854	43,061
Leisure Grants	15,181	9,196
Branch Expense	41,846	107,905
Employee Benefits	2,341,455	2,319,218
Administrative Expenses	1,084,501	1,155,093
	<b>4,733,188</b>	<b>5,135,070</b>

### NOTE 6: INCOME TAX EXPENSE

The prima facie tax payable on profit/(loss) from ordinary activities before income tax is reconciled to the income tax expense/(benefit) as follows:

Tax payable on profit/(loss) from ordinary activities before income tax at 27.5%	112,957	105,286
Exempt member income and other items	-	(10,161)
Prima facie tax payable	<b>112,957</b>	<b>95,124</b>
Add tax effect of:		
Non-deductible items	53,400	26,798
Non-assessable items	(27,642)	(16,287)
Income tax expense/(benefit)	<b>138,715</b>	<b>105,635</b>

Individual entities also have tax losses carried forward. This benefit will only be obtained if:

- The individual entities derive future assessable income of a nature and of an amount sufficient to enable the benefit from the deductions for the loss to be realised;
- The economic entity continues to comply with the conditions for deductibility imposed by the law; and
- No changes are made in the legislation adversely affecting the economic entity in realising the benefit from the deductions for the loss.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>NOTE 7: CASH AND CASH EQUIVALENTS</b>		
Cash at bank	1,448,015	1,201,334
Petty Cash	870	3,045
	<u>1,448,885</u>	<u>1,204,379</u>
<b>NOTE 8: TRADE AND OTHER RECEIVABLES</b>		
Sundry debtors	63,052	13,382
Trade debtors	195,328	107,431
GST Asset	40,748	54,866
	<u>299,128</u>	<u>175,679</u>
Provision for Doubtful Debts	-	-
	<u>299,128</u>	<u>175,679</u>
<b>NOTE 9: INVENTORY</b>		
Stock on hand –tickets/vouchers at cost	<u>17,242</u>	<u>65,723</u>
<b>NOTE 10: OTHER ASSETS</b>		
<b>CURRENT</b>		
Prepayments	<u>27,721</u>	<u>3,055</u>
<b>CURRENT</b>		
Right-of-use assets	<u>356,377</u>	<u>-</u>
<b>NON-CURRENT</b>		
Right-of-use assets	<u>2,005,504</u>	<u>-</u>
<b>NOTE 11: DEFERRED TAX ASSET</b>		
<b>CURRENT</b>		
Income tax benefit-timing differences	-	27,871
Provision for Income Tax	-	-
	<u>-</u>	<u>27,871</u>

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>NOTE 12: OTHER FINANCIAL ASSETS</b>		
Market value of investments in listed corporations - Telstra	<u>6,260</u>	<u>7,680</u>
<b>NOTE 13: PROPERTY, PLANT &amp; EQUIPMENT</b>		
Freehold Land & Buildings - Holiday Homes - at Directors Valuation June 2017	11,159,752	11,159,752
- at Cost	<u>37,094</u>	<u>27,685</u>
	<u>11,196,846</u>	<u>11,187,437</u>
Freehold Land & Buildings - Commercial - at Directors Valuation June 2017	4,967,856	4,967,856
- at Cost	<u>60,000</u>	<u>60,000</u>
	<u>5,027,856</u>	<u>5,027,856</u>
Furniture & Fittings - at Cost	396,448	383,981
Accumulated Depreciation	<u>(257,131)</u>	<u>(226,996)</u>
	<u>139,317</u>	<u>156,985</u>
Plant & Equipment - at Cost	441,833	436,407
Accumulated Depreciation	<u>(431,000)</u>	<u>(422,604)</u>
	<u>10,833</u>	<u>13,803</u>
	<u>16,374,852</u>	<u>16,386,081</u>

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 13: PROPERTY, PLANT & EQUIPMENT (continued)

	Land & Buildings – Holiday Home 2020	Land & Buildings - Commercial 2020	Furniture & Fittings 2020	Plant & Equipment 2020	Total 2020
	\$	\$	\$	\$	\$
<b>Balance at the beginning of the year</b>	11,187,437	5,027,856	156,985	13,803	16,386,081
Revaluation	-	-	-	-	-
Additions	14,056	-	12,467	5,426	31,949
Disposals	(4,647)	-	-	-	(4,647)
Depreciation expense	-	-	(30,135)	(8,396)	(38,531)
<b>Carrying Amount at the end of the year</b>	<b>11,196,846</b>	<b>5,027,856</b>	<b>139,317</b>	<b>10,833</b>	<b>16,374,852</b>

The directors made an assessment of the values of the properties taking into account sales of similar properties, valuations provided by independent advice and internal analysis of the property market in each location.

Valuation is made on the basis of open market value. The revaluation surplus net of applicable deferred income taxes was credited to shareholder's equity. The fair value model is applied to all the properties.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>NOTE 14: PAYABLES</b>		
Sundry Creditors	170,030	166,180
Trade Creditors	313,784	144,727
GST Liability	-	-
	<u>483,814</u>	<u>310,907</u>
<b>NOTE 15: OTHER LIABILITIES</b>		
<b>CURRENT</b>		
Future Income	191,698	177,917
	<u>191,698</u>	<u>177,917</u>
<b>CURRENT</b>		
Lease Liabilities	356,377	-
	<u>356,377</u>	<u>-</u>
<b>NON-CURRENT</b>		
Lease Liabilities	2,005,504	-
	<u>2,005,504</u>	<u>-</u>
<b>NOTE 16: PROVISIONS</b>		
<b>CURRENT</b>		
Employee Benefits	234,247	208,540
	<u>234,247</u>	<u>208,540</u>
<b>NON-CURRENT</b>		
Employee Benefits	21,493	22,770
	<u>21,493</u>	<u>22,770</u>
(a) Aggregate employee benefits liability	<u>255,740</u>	<u>231,310</u>
	No.	No.
(b) Number of employees at year end	<u>58</u>	<u>52</u>
<b>NOTE 17: TAX LIABILITIES</b>		
CURRENT Provision of Income Tax	51,502	103,195
	<u>51,502</u>	<u>103,195</u>
<b>NOTE 18: RETAINED PROFITS</b>		
Retained profits at the beginning of the financial year	17,047,138	16,927,736
Net profit/(loss) attributable to members of the Company	145,616	119,402
Asset Revaluation Reserve-Branch	(1,420)	-
Retained profits at the end of the financial year	<u>17,191,334</u>	<u>17,047,138</u>

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
<b>NOTE 19: CAPITAL AND LEASING COMMITMENTS</b>		
<b>(a) Operating Lease Commitments</b>		
<b>Payable</b>		-
Not later than one year	356,377	341,973
Later than one year but not later than five years	1,984,490	1,517,066
Greater than five years	21,014	844,815
	<u>2,361,881</u>	<u>2,703,854</u>
<b>NOTE 20: REMUNERATION OF AUDITORS</b>		
Amounts received or due and Receivable by the auditor for Auditing and reviewing the financial report	18,000	18,000
Taxation Lodgement	1,250	1,250
	<u>19,250</u>	<u>19,250</u>

### NOTE 21: EXECUTIVES

The following members have served on the Board of Directors throughout the year and at the date of this report:

#### State President

Dale Ham

#### Vice President

Claire Johnston

#### Treasurer

Barbara Irvine

#### Board Members

Christine Kelly

Denis Dadds

Edward Ingram

\* Gavin Deeprise

\*\* Paul Taylor

\* Gavin Deeprise appointed on 2nd December 2019.

\*\* Paul Taylor resigned on 7th November 2019.

The members of the Board of Directors did not receive and are not due to receive any fees or allowances during the financial year ended 30 June 2020.

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 22: CONTROLLED ENTITIES

	Country of Incorporation	Percentage Owned	Investment at Cost		Contribution to Consolidated Profit/(Loss) from ordinary activities before income tax	
			2020 \$	2019 \$	2020 \$	2019 \$
<b>Parent Entity:</b>						
The Australian Post-Tel Institute (Queensland) Ltd	-	-	-	-	(126,423)	(157,818)
<b>Subsidiaries of The Australian Post-Tel Institute (Queensland) Ltd:</b>						
API Promotions Pty Ltd	100	100	5	5	468,776	379,294
API Travel Pty Ltd	100	100	68,019	68,019	(58,022)	3,562
			<u>68,024</u>	<u>68,024</u>	<u>284,331</u>	<u>225,038</u>

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 23: CASHFLOW INFORMATION

#### (a) Reconciliation of Cash

Cash at the end of the financial year as shown in the Statement of Cash Flows, is reconciled to the related items in the Balance Sheet as follows:

	2019/20 Economic Entity \$	2018/19 Economic Entity \$
Cash at bank	1,448,015	1,201,334
Cash on hand	870	3,045
	<u>1,448,885</u>	<u>1,204,379</u>

#### (b) Reconciliation of cash flow from operations with profit/(loss) from ordinary activities after income tax

Profit/(loss) from operations after income tax	145,616	119,402
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#### Non-cash flows in profit/(loss) from ordinary activities:

Depreciation	38,854	43,061
Investment Movement	-	(1,939)
Sale/disposal of fixed assets	4,647	

#### Changes in assets and liabilities:

Decrease/(increase) in receivables and prepayments	(148,116)	(36,807)
Decrease/(increase) in inventory	48,481	(19,736)
Decrease/(increase) in deferred tax assets/ deferred tax liabilities	27,871	980
Increase/(decrease) in Tax liabilities	(51,693)	103,195
Increase/(decrease) in payables and other liabilities	186,686	(90,415)
Increase/(decrease) in provision for employee benefits	24,430	(4,782)
Net cash from operating activities	<u>276,776</u>	<u>112,959</u>

## NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2020

### NOTE 24: PARENT ENTITY

As the API Queensland Ltd, has applied amendments to the Corporations Act 2001 that remove the requirement for the API Queensland Ltd to include parent entity financial statements, financial details of the parent entity are included below.

#### Results of parent entity

Profit for the period	(126,423)
Current Assets	281,297
Non-Current Assets	16,367,304
<b>Total Assets</b>	<u>16,648,601</u>
Current Liabilities	456,517
Non-Current Liabilities	8,709
<b>Total Liabilities</b>	<u>465,226</u>
<b>Net Assets</b>	<u>16,183,375</u>

### NOTE 25: MEMBERS' GUARANTEE

The entity is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$1 each towards meeting any outstanding obligations of the company. At 30 June 2020, the number of members was 3,383 (2019: 3,410).

### NOTE 26: COMPANY DETAILS

The registered office company is:

Level 2  
160 Wharf Street  
SPRING HILL, QLD 4000

The Principal Place of Business is:

Level 2  
160 Wharf Street  
SPRING HILL, QLD 4000

**THE AUSTRALIAN POST-TEL INSTITUTE  
(QUEENSLAND) LTD  
ABN 57 064 558 210**

**DIRECTORS' DECLARATION**

In the directors' opinion:

1. The financial statements and notes, are:
  - a) In accordance with the Corporations act 2001; and
  - b) Comply with Australian Accounting Standards; and
  - c) Give a true and fair view of the financial position of the company as at 30 June 2020 and of its performance for the year ended on that date.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the directors.



**Dale Ham**  
CHAIRPERSON

Dated: 23.09.2020

**AUDITORS INDEPENDENCE DECLARATION UNDER SECTION 307C OF THE  
CORPORATIONS ACT 2001 TO THE DIRECTORS OF AUSTRALIAN POST-TEL  
INSTITUTE (QUEENSLAND) LTD AND CONTROLLED ENTITIES**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2020 there have been:

- i. no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.



**ACCRU RAWSONS**

**Michael Burnett**  
Partner

Dated this 25<sup>th</sup> day of September 2020  
Level 2, 160 Wharf Street  
Brisbane QLD 4000

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE AUSTRALIAN POST-TEL INSTITUTE (QUEENSLAND) LTD AND CONTROLLED ENTITIES

To the members of Australian Post-Tel Institute (Queensland) Ltd and Controlled Entities.

### Scope

#### The Financial Report

We have audited the accompanying financial report of Australian Post-Tel Institute (Queensland) Ltd and Controlled Entities, which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors declaration.

#### Directors' responsibility for the financial report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives true and fair view and is free from material misstatement, whether due to fraud and error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE AUSTRALIAN POST-TEL INSTITUTE (QUEENSLAND) LTD AND CONTROLLED ENTITIES

### Independence

In conducting our audit, we have complied with the independence requirements of the *Corporations Act 2001*. We confirm that the independence declaration attached to this report required by the *Corporations Act 2001*, provided to the directors of Australian Post-Tel Institute (Queensland) Ltd and Controlled Entities, would be in the same terms if provided to the directors as at the date of this auditor's report.

### Audit Opinion

In our opinion, the financial report of **Australian Post-Tel Institute (Queensland) Ltd and Controlled Entities** is in accordance with:

- a) the *Corporations Act 2001*, including:
  - i. giving a true and fair view of the company's and controlled entities financial position as at 30 June 2020 and of their performance for the year ended on that date; and
  - ii. complying with Accounting Standards in Australia and the *Corporations Regulations 2001*; and
- b) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.



**ACCRU RAWSONS**

**Michael Burnett**  
Partner

Dated this 25<sup>th</sup> day of September 2020  
Level 2, 160 Wharf Street  
Brisbane QLD 4000